

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

August 1, 2011

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney.

A motion was made by George Patten and seconded by Doug Howlett; to approve the minutes of the last meeting held on July 13, 2011, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
3321	A11-2	Dell Marketing, LP	1,157.93
3322	A11-2	E. J. Schuster Office Supplies	171.90
3323	A12-1	Asbury Park Press	322.00
3324	A12-2	VFIS	151.35
3325	A12-3	Allied Diesel Service Co.	1,734.30
3326	A12-3	A. R. Communications	121.25
3327	A12-3	Brice's Auto Supply, Inc.	377.78
3328	A12-3	G & L Lawn Service, Inc.	800.00
3329	A12-3	Motorola	84.00
3330	A12-3	N. J. Division of Motor Vehicles	60.00
3331	A12-3	New Jersey Emergency Vehicles	1,773.87
3332	A12-3	Pine Belt	694.33
3333	A12-6	Pedroni Fuel Co.	1,023.09
3334	A12-7	Frank E. Biddle III	2,126.49
3335	A12-7	Cooper Electric Supply Co.	137.00
3336	A12-7	Fitness Lifestyles	20,291.00
3337	A12-8	JCP&L	2,078.06
3338	A12-8	N. J. American Water	210.05
3339	A12-8	N. J. Natural Gas	100.62
3340	A12-8	Verizon	316.29
3341	A12-8	Verizon Communications	7.11
3342	A12-8	Verizon Wireless	537.70

3343	A12-9	N. J. American Water	6,605.01
3344	A12-9	N. J. American Water	5,772.26
3345	A12-10	Freehold Cartage, Inc.	118.90
3346	A12-10	Sakoutis Brothers Disposal	75.00
3347	A12-13	Mall Chevrolet, Inc.	38,399.00
3348	A12-13	Team World, Inc.	214.74
3350	A12-3	Barg's Lawn & Garden Shop, Inc.	43.50
Electronic	A9-1	Payroll by Paychex (for 07-31-11)	2,966.88
Electronic	A9-1	Tax Pay by Paychex (for 07-31-11)	523.17
Electronic	A9-1	Paychex Fees (deducted 08-10-11)	119.65
Electronic	A9-1	July 2011 N. J. Pension Payment	159.30
		Sub Total	\$89,273.53
		The following is New Pumper Equipment	
3349	E-9	ESI Equipment, Inc.	840.00
		E-9 Total	\$840.00
		Total all	\$90,113.53

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Tom Ward, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received an Affidavit of Publication, from the Asbury Park Press, for the publication of the Synopsis of Audit.

Legal

Joe said that he sent a contract to Fitness Lifestyles, but has not received a signed copy as of yet. Joe advised the Board not to pay Fitness Lifestyles until all of the equipment has been delivered.

Chief's Report

Chief Jason Howlett gave his incident report for the month of July, 2011. Chief Howlett told the Board that 19-2-78 was involved in two separate accidents on the evening of July 29, 2011. The truck is currently out of service and waiting on the insurance company. Chief Howlett said that the Holmdel Board of Education has donated an old school bus for an extrication drill. Jason handed over the Title to the Clerk until the Fire Company is finished with the extrication drill. The Chief's also handed out a set of Fitness Room Rules for the Board to look over.

The Chief's said that they are still having problems with the pager system. Many different ways were discussed on how to fix the problem. One way is to install a Parrot Repeater System, which would rebroadcast the tone and message after a short delay. Howell Township is looking for a new radio repair company and will ask them to look into the problem that we are having.

Committees

Frank gave a report on the Executive Board meeting, which was held on July 28, 2011.

Frank gave a report on the trucks as follows,

- 1) 19-2-90 is back in service and Frank will set up the reinspection.
- 2) The New Chief's Command Vehicle will be registered this week and is going to New Jersey Emergency Vehicles on August 16, 2011 for the conversion.
- 3) The Insurance Company told Frank to order the windshield and the mirror parts for 19-2-78 in order that we can drive it to the repair shop.
- 4) Bob Tice's Chief's car was repaired at Pine Belt.
- 5) The annual pump tests are scheduled for August 8, 2011.

Old Business

George said that E. J. Schuster's would be at the Route 33 Fire Station tomorrow to repair the chair in the Radio Room. George also said that the Alarm System seems to working at the Route 33 Fire Station. George said that the current N. J. American Water bill is correct. They are charging us for the proper amount of hydrants. They will be installing the new Fire Hydrant at 133 Yellowbrook Road next week.

New Business

We received a letter from Campbell Supply Company requesting 19-2-75 in Wildwood for the week of September 12, 2011. The Board told the Chief's that this would depend on the condition of 19-2-78. If 2-78 is back in service by that time, then Campbell can have 2-75.

Frank said that it was time for the annual inspection of the Vehicle Exhaust System at the Route 524 Fire Station. Clean Air said that the cost would be \$716.00, unless they find something which needs repairing or replacing. A resolution was offered by Harry Carter, and seconded by George Patten, to award the annual inspection to Clean Air for \$716.00. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

George said that we received a service contract from Shore Business Solutions for our copier. The cost for this annual contract would be \$200.00. A resolution was offered by Doug Howlett, and seconded by Harry Carter, to award this contract to Shore Business Solutions. A roll call vote was taken.

Harry Carter	yes
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George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Some discussion was had on the road closure for the installation of the fire hydrant on Yellowbrook Road. It was decided that we should hire a company to control traffic during the installation. A resolution was offered by Harry Carter, and seconded by George Patten, to hire N. J. A. W. to control traffic. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

A lengthy discussion was had on the LOSAP points system. The Board said that they would look over the point system before the next meeting.

With no further business to come before the Board, the meeting was adjourned at 10:40 PM.